



North Central District Health Department

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- Vernon—375 Hartford Turnpike, Room 120, Vernon, CT 06066 * (860) 872-1501 Fax (860) 872-1531
- Windham—Town Hall, 979 Main Street, Willimantic, CT 06226 * (860) 465-3033 Fax (860) 465-3034
- Stafford—Town Hall, 1 Main Street, Stafford Springs, CT 06076 * (860) 684-5609 Fax (860) 684-1768

Patrice A. Sulik, MPH, R.S.
Director of Health

AGENDA

NORTH CENTRAL DISTRICT HEALTH DEPARTMENT

Regular Monthly Meeting

Vernon Town Hall

Probate Court, 1st Floor

14 Park Place

Vernon, CT 06066

Wednesday, March 11, 2020

7:00 PM

- A. **Call to Order/Determination of Quorum**
- B. **Executive Session** Personnel and Security Matters
- C. **Public Hearing** None
- D. **Chairman's Report** Review of Updated floor plans for District Headquarters
- E. **Director of Health**

Monthly Report Review and Update of Pending Business Items – Provided in written form by the Director to the NCDHD Board. Discussion and clarification – no action required at this time.

Attachment 1

- F. **Action on Consent Agenda** – Items requiring routine approval
 - 1. Updated floor plan for District Headquarters. **Attachment 3**

PROPOSED MOTION-The NCDHD Board does hereby approve the proposed floor plan and authorizes the architect and builder to meet.

- G. **Committee Updates and Discussion** – (reports provided in written form for discussion - any action would follow in New Business)
 - 1. Finance – Maria Whelden, Chair
 - 2. Short and Long-Term Planning – Ben Rodriguez, Chair
 - 3. Capital Improvements – Shannon Grant, Chair
 - 4. Personnel – William Meier, Chair

H. **New Business**

1. **Motion:** The NCDHD Board approves the transfer of \$50,000 to the General Fund from the following Reserve accounts-\$35,000 out of \$250,000 from the Building Improvement Reserves and \$15,000 out of the \$25,000 from the Security Improvement Reserves to cover expenditures related to each category.
2. Review of Organizational Chart **Attachment 4**
3. Replacement of computer hardware

I. **Identification/Adoption of Additional Agenda Items**

J. **Informational Items**

K. **Adoption of Minutes**

The NCDHD Board of Directors waives the reading of the Minutes of the Regular Meeting of the NCDHD Board on January 8, 2020, and that Minutes of said meeting be approved. **Attachment 6**

L. **Informational Items, Petitions, Communications, Correspondence, Reports, etc. Not Requiring Action**

M. **Adjournment**

Next Board Meeting: Wednesday, April 8, 2020 - Location to be determined