



North Central District Health Department

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- Windham—Town Hall, 979 Main Street, Willimantic, CT 06226 * (860) 465-3033 Fax (860) 465-3034
- Stafford—Town Hall, 1 Main Street, Stafford Springs, CT 06076 * (860) 684-5609 Fax (860) 684-1768

Patrice A. Sulik, MPH, R.S.
Director of Health

AGENDA

NORTH CENTRAL DISTRICT HEALTH DEPARTMENT

Special Meeting

Zoom Meeting

<https://zoom.us/j/92390758434?pwd=c2swVWRJKzFnd1ZyZUtNQOU5lhzByUT09>

Meeting ID: 923 9075 8434

Passcode: 140262

Wednesday, August 12, 2020

5:00 PM

A. **Call to Order/Determination of Quorum**

B. **Executive Session** - Personnel Matters

C. **Public Hearing** - None

D. **Chairman's Report**

E. **Director of Health**

Monthly Report Review and Update of Pending Business Items – Provided in written form by the Director to the NCDHD Board. Discussion and clarification – no action required at this time.

Attachment 1

F. **Action on Consent Agenda** – Items requiring routine approval

1. **Motion:** Resolution to certify that Patrice A. Sulik, is the Director of the North Central District Health Department, Enfield, CT and that on August 12, 2020, was authorized to sign any and all contracts and amendments thereof on behalf of said organization for the 2020-2021 fiscal year.

G. **Committee Updates and Discussion** – (reports provided in written form for discussion - any action would follow in New Business)

1. Finance – Maria Whelden, Chair Review of FY19-20 Financials **Attachment 4**
2. Short and Long-Term Planning – Ben Rodriguez, Chair
3. Capital Improvements – Shannon Grant, Chair
4. Personnel – William Meier, Chair

H. **New Business**

1. Review of presentations by Verizon and Genie for new phone system. **Attachment 3**
2. **Motion:** The NCDHD Board of Directors approves the Proposed Budget Transfer Requests Numbers 1, 2 and 3 as presented. **Attachment 5**
3. **Motion:** The NCDHD Board of Directors approves the transfer of \$50,000 to the operating budget from the undesignated fund balance to cover costs related to COVID-19 response with the expectation that reimbursement will be sought.
4. **Motion:** The NCDHD Board of Directors approves the reduction of fees for licensed establishments due to the interruption in businesses caused by COVID-19. **Attachment 7**
5. **Motion:** The NCDHD Board of Directors approves a one-time transfer of \$30,000 to the operating budget from the undesignated fund balance to cover costs related to the building renovations.
6. A 20-month CD matured on July 14, 2020. The closing balance is \$165,331.38. The funds were temporarily transferred into the District's money market account at Webster Bank. CD rates will be provided at the meeting for review.

I. **Identification/Adoption of Additional Agenda Items**

J. **Informational Items**

K. **Adoption of Minutes**

The NCDHD Board of Directors waives the reading of the Minutes of the Special Meeting of the NCDHD Board on June 10, 2020, and that Minutes of said meeting be approved. **Attachment 8**

L. **Informational Items, Petitions, Communications, Correspondence, Reports, etc. Not Requiring Action**

M. **Adjournment**

Next Board Meeting: Wednesday, September 9, 2020, Location TBD