

# North Central District Health Department

- Enfield - 31 North Main Street, Enfield, CT 06082 - (860) 745-0383 FAX 745-3188
- Vernon - 375 Hartford Turnpike, Room 120, Vernon, CT 06066 - (860) 872-1501 FAX 872-1531
- Windham - Town Hall, 979 Main Street, Willimantic, CT 06226 - (860) 465-3033 FAX 465-3032
- Stafford -Town Hall, 1 Main Street, Stafford Springs, CT 06076 - (860) 684-5609 FAX (860) 684-1768

## NORTH CENTRAL DISTRICT HEALTH DEPARTMENT

Board of Directors

REGULAR MEETING

Wednesday, March 9, 2016

Vernon Office Conference Room

375 Hartford Turnpike

Vernon, Connecticut 06066

7:00 p.m.

1. Call to Order/Determination of Quorum
2. Director of Health Update
3. Executive Session- Pending Litigation and Personnel Matters
4. Approval of Minutes of Regular Meeting of January 13, 2016, Minutes of Public Hearing of January 21, 2016, and Minutes of Special Meeting of January 21, 2016
5. Communications
  - a. From the Board – Member towns wishing to raise or discuss any issue may do so at this time.
6. Old Business
  - a. Energy Audit - Written Report (attached)
  - b. Retired Building Official Walk-through Report (On Hold – No Report)
  - c. Job Description – Health Educator (attached)
  - d. Re-Bid Insurance Liability Lines
  - e. Other
7. New Business
  - a. Cash Disbursements (attached)
  - b. Monthly Income & Expenses Report (attached)
  - c. Board Authorization/Transfer Requests (attached)
  - d. Certificate of Deposit Maturing
  - e. Letter Authorizing Director to Sign on Account
  - f. Monthly Environmental Health Reports (including 324 Somers Road, Ellington complaint) (attached)
  - g. Monthly Health Educator Report
  - h. Monthly BT Coordinator Report
  - i. Audit
  - j. CABOH Advocacy Alert (attached)
  - k. Other
8. Committee Reports
  - a. Finance – Maria Whelden, Chair
  - b. Short & Long Term Planning
  - c. Capital Improvements – Mary Ann Turner, Chair
  - d. Personnel Committee – Linda DeGray, Chair
9. Chairperson's Report
10. Next Regular Meeting – April 13, 2016, NCDHD Main Office, 31 North Main Street, Enfield, Connecticut
11. Adjournment