



North Central District Health Department

- Enfield—31 North Main Street, Enfield, CT 06082 * (860) 745-0383 Fax (860) 745-3188
- Vernon—375 Hartford Turnpike, Room 120, Vernon, CT 06066 * (860) 872-1501 Fax (860) 872-1531
- Windham—Town Hall, 979 Main Street, Willimantic, CT 06226 * (860) 465-3033 Fax (860) 465-3034
- Stafford—Town Hall, 1 Main Street, Stafford Springs, CT 06076 * (860) 684-5609 Fax (860) 684-1768

Patrice A. Sulik, MPH, R.S.
Director of Health

AGENDA
NORTH CENTRAL DISTRICT HEALTH DEPARTMENT (NCDHD)
Regular Monthly Meeting
Suffield Volunteer Ambulance Association
205 Bridge Street
Suffield, Connecticut 06078
Wednesday, March 14, 2018
7:00 PM

- A. Call to Order/Determination of Quorum
- B. Executive Session None
- C. Public Hearing None
- D. Chairman's Report
- E. Director of Health – Attachment 1

Discussion of Salary and Benefits Study – **Attachment 2**

Monthly Report Review and Update of Pending Business Items – (Provided in written form by the Director to the NCDHD Board. Discussion and clarification – no action required at this time.

- Training/Cross-Training of Staff
- Written Procedures for the District
- IT Update
- Reaching out to Partners
- Monthly Environmental, Preparedness, Health Educator Reports
Attachment 3
- Organizational Chart
- Updating of Job Descriptions
- Building Upgrade
- Parking Lot-Notices served regarding parking lot being private; notices have been recorded at Town Clerk's Office (Enfield)
- Pension Vesting Period
- Credit Card Payments
- Proposed Consolidation of Local Health Departments

- Food service inspection capacity
- Capacity Modeling
- Status of as-builts on website

F. **Action on Consent Agenda** – Items requiring routine approval

G. **Committee Updates and Discussion** – (reports provided in written form for discussion - any action would follow in New Business)

1. Finance – Maria Whelden, Chair-
2. Short and Long-Term Planning – Ben Rodriguez, Chair
3. Capital Improvements – Mary Ann Turner, Chair
4. Personnel – Linda DeGray, Chair

H. **New Business**

I. **Identification/Adoption of Additional Agenda Items**

J. **Informational Items**

K. **Adoption of Minutes**

The NCDHD Board of Directors waives the reading of the Minutes of the Public Hearing of the NCDHD Board on February 14, 2017 and the Regular Meeting of the Board on February 14, 2017 and that Minutes of said meetings be approved.
Attachments 4 and 5

L. **Informational Items, Petitions, Communications, Correspondence, Reports, etc. Not Requiring Action**

M. **Adjournment**

Next Board Meeting: Wednesday, April 11, 2018, Vernon Office Conference Room, 375 Hartford Turnpike, Vernon, Connecticut.