

# North Central District Health Department

- Enfield - 31 North Main Street, Enfield, CT 06082 - (860) 745-0383 FAX 745-3188
- Vernon - 375 Hartford Turnpike, Room 120, Vernon, CT 06066 - (860) 872-1501 FAX 872-1531
- Windham - Town Hall, 979 Main Street, Willimantic, CT 06226 - (860) 465-3033 FAX 465-3032
- Stafford -Town Hall, 1 Main Street, Stafford Springs, CT 06076 - (860) 684-5609 FAX (860) 684-1768

## NORTH CENTRAL DISTRICT HEALTH DEPARTMENT

Board of Directors

### REGULAR MEETING

Wednesday, January 13, 2016

NCDHD Headquarters

31 North Main Street

Enfield, Connecticut 06082

7:00 p.m.

1. Call to Order/Determination of Quorum
2. Executive Session
3. Approval of Minutes of Regular Meeting of December 9, 2015
4. Communications
  - a. From the Board – Member towns wishing to raise or discuss any issue may do so at this time.
5. Old Business
  - a. Energy Audit
  - b. Retired Building Official Walk-through
  - c. Job Description – Part Time Secretary – Windham
  - d. Job Description – Health Educator
  - e. Final Sewer Inspection Report
  - d. Other
6. New Business
  - a. Budget Review – 2016-2017
  - b. November Cash Disbursements
  - c. Board Authorization/Transfer Requests
  - d. Legal Consultation – One Case
  - e. Monthly Reports – Food, Temp Events, Complaints
  - f. Quarterly Lead Report
  - g. Part Time Food Inspector
  - h. Putting On Airs Contracts (Asthma)
  - i. Other
7. Committee Reports
  - a. Finance – Maria Whelden, Chair
  - b. Short & Long Term Planning
  - c. Capital Improvements – Mary Ann Turner, Chair
  - d. Personnel Committee – Linda DeGray
8. Chairperson's Report
9. Next Meeting: January 21, 2016 Public Hearing and Special Meeting, NCDHD Headquarters, 31 North Main Street, Enfield, Connecticut
10. Next Regular Meeting – February 10, 2016, Vernon Office Conference Room, 375 Hartford Turnpike, Vernon, Connecticut
11. Adjournment