

# North Central District Health Department

- Enfield - 31 North Main Street, Enfield, CT 06082 - (860) 745-0383 FAX 745-3188
- Vernon - 375 Hartford Turnpike, Room 120, Vernon, CT 06066 - (860) 872-1501 FAX 872-1531
- Windham - Town Hall, 979 Main Street, Willimantic, CT 06226 - (860) 465-3033 FAX 465-3032
- Stafford -Town Hall, 1 Main Street, Stafford Springs, CT 06076 - (860) 684-5609 FAX (860) 684-1768

## NORTH CENTRAL DISTRICT HEALTH DEPARTMENT

Board of Directors

### REGULAR MEETING

Wednesday August 10, 2016

NCDHD Enfield Headquarters

31 North Main Street

Enfield, Connecticut 06082

7:00 p.m.

1. Call to Order/Determination of Quorum
2. Executive Session
3. Director of Health Update
4. Approval of Minutes of Regular Meeting of June 8, 2016 and Minutes of Regular Meeting of July 13, 2016
5. Communications
  - a. From the Board – Member towns wishing to raise or discuss any issue may do so at this time.
6. Old Business
  - a. Potential Change to Quickbooks
  - b. Public Health Nurse
  - c. Liability Insurance Lines
  - d. Personnel Policies
  - e. Building Upgrade
  - f. Power Surge Damage
  - g. Other
8. New Business
  - a. Cash Disbursements
  - b. Monthly Financials
  - c. Budget Transfer Request
  - d. Year End Grants – Income & Expenses
  - e. Progress from Sanitarian I to Sanitarian II-Sanitarian II to Sanitarian III
  - f. Board Meeting Locations for Next Calendar Year
  - g. Monthly Environmental, Preparedness and Health Educator Reports
  - h. Other
9. Committee Reports
  - a. Finance – Maria Whelden, Chair
  - b. Short & Long Term Planning – Ben Rodriguez, Chair
  - c. Capital Improvements – Mary Ann Turner, Chair
  - d. Personnel Committee – Linda DeGray, Chair
10. Chairperson's Report
11. Next Regular Meeting – September 14, 2016, NCDHD Headquarters, 31 North Main Street, Enfield, Connecticut
12. Adjournment