

# North Central District Health Department

- Enfield - 31 North Main Street, Enfield, CT 06082 - (860) 745-0383 FAX 745-3188
- Vernon - 375 Hartford Turnpike, Room 120, Vernon, CT 06066 - (860) 872-1501 FAX 872-1531
- Windham - Town Hall, 979 Main Street, Willimantic, CT 06226 - (860) 465-3033 FAX 465-3032
- Stafford -Town Hall, 1 Main Street, Stafford Springs, CT 06076 - (860) 684-5609 FAX (860) 684-1768

Board of Directors  
SPECIAL MEETING  
Wednesday, November 4, 2015  
Vernon Office Conference Room  
375 Hartford Turnpike  
Vernon, Connecticut  
7:00 p.m.

1. Call to Order/Determination of Quorum
2. Executive Session to discuss Matters Concerning Security Strategy, Personnel Matters, Pending or Threatened Litigation and/or Real Estate Negotiations
3. Approval of Minutes of Special Meeting of October 14, 2015
4. Communications
  - a. From the Board – Member towns wishing to raise or discuss any issue may do so at this time.
  - b. From the Public
5. Old Business
  - a. Generator/Newington Electric Update
  - b. Medical Insurance Renewal
  - c. Approval of Job Description – Part-Time Secretary
6. New Business
  - a. Maturity of Certificate of Deposit
  - b. Quarterly Financial Reports
  - c. October Cash Disbursements will be sent following month end
  - d. Board Authorization/Transfer Requests
  - e. Health Educator Report
  - f. BT Program Report
  - g. Approval to replace the Voltage Regulator on the Generator
  - h. Monthly Reports – Food, Temporary Events, Complaints
7. Committee Reports
  - a. Finance – Maria Whelden, Chair
  - b. Short & Long Term Planning
  - c. Capital Improvement Ad Hoc – Mary Ann Turner, Chair
  - d. Personnel Committee – Linda De-Gray
8. Chairperson's Report
9. Next Regular Meeting – December 9, 2015 – NCDHD Headquarters, 31 North Main Street, Enfield, Connecticut
10. Adjournment