



# North Central District Health Department

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Vernon - 375 Hartford Turnpike, Room 120, Vernon, CT 06066 - (860) 872-1501 FAX 872-1531  
Windham - Town Hall, 979 Main Street, Willimantic, CT 06226 - (860) 465-3033 FAX 465-3032  
Stafford - Town Hall, 1 Main Street, Stafford Springs, CT 06076 - (860) 684-5609 FAX (860) 684-1768

Board of Directors  
REGULAR MEETING  
Wednesday, May 13, 2015  
NCDHD Headquarters  
31 North Main Street  
Enfield, Connecticut  
7:00 p.m.

1. Call to Order/Determination of Quorum
2. Approval of Minutes of Regular Meeting of April 8, 2015
3. Communications
  - a. From the Board - Member towns wishing to raise or discuss any issue may do so at this time.
4. Old Business
  - a. Board Member Search for Stafford (Attached)
  - b. Generator/Electrical Requirements Update and Results of Vernon Public Works Director Walk-Through of Headquarters Building on April 9, 2015
  - c. Imageworks - Web Design Update
  - d. BT Grant - Update from State Health Department re: Purchases and Extension of Time to Spend Grant Monies
  - e. Filemaker Pro Update - Swimming Pools and Hotel/Motels
  - f. Tattoo Parlors - Update on Registrations
  - g. Grease Trap Inspections for Enfield Update
  - h. Mortgage Pay Off Status
  - i. Revised Transfer Requests for April (sent under separate cover from Donna)
  - j. Fire Protection Suppression System - Liability and Removing system\$
  - k. Network Domain Security Certificate - Update
  - l. On-Line Payments - Electronic Checks - Update
  - m. Business Credit Card Update
  - n. Windsor Locks Hotel Complaint Update (attached)
  - o. Butler Case Update
  - p. Renegotiation of Mark Fenton's Contract
  - q. Pot Hole Repair to Headquarters Parking Lot Update (Bids attached)
  - r. Landscaping Update
5. New Business
  - a. Cash Disbursements (sent under separate cover from Donna)
  - b. Transfer Requests (two additional requests attached)
  - c. Dental Plan Renewal
  - d. Annual Appointment of Auditor (attached)
  - e. Lead Grant Commitment (attached}
  - f. Unauthorized Use of Mold Picture on our Web Site (attached)
  - g. Hiring of Part Time Food Inspector for Summer

Agenda  
May 13, 2015

Committee Reports

- a. Finance - Maria Whelden, Chair
- b. Short & Long Term Planning
- c. Capital Improvement Ad Hoc - Mary Ann Turner, Chair
- d. Personnel Committee - Linda DeGray, Chair

Chairperson's Report

- a. Director of Health Search Update

Executive Session (if necessary)

- 1. Next Regular Meeting      0, 2015, Board Room, Rockville General Hospital, Vernon, Connecticut

- 1. Adjournment