

# North Central District Health Department

- Enfield - 31 North Main Street, Enfield, CT 06082 - (860) 745-0383 FAX 745-3188
- Vernon - 375 Hartford Turnpike, Room 120, Vernon, CT 06066 - (860) 872-1501 FAX 872-1531
- Windham - Town Hall, 979 Main Street, Willimantic, CT 06226 - (860) 465-3033 FAX 465-3032
- Stafford -Town Hall, 1 Main Street, Stafford Springs, CT 06076 - (860) 684-5609 FAX (860) 684-1768

Board of Directors  
SPECIAL MEETING  
Wednesday, July 8, 2015  
Vernon Office Conference Room  
Room 120, 375 Hartford Turnpike  
Vernon, Connecticut  
7:00 p.m.

1. Call to Order/Determination of Quorum
2. Executive Session to discuss Matters Concerning Security Strategy, Personnel Matters, Pending or Threatened Litigation and/or Real Estate Negotiations
3. Approval of Minutes of Regular Meeting of June 10, 2015
4. Communications
  - a. From the Board - Member towns wishing to raise or discuss any issue may do so at this time.
5. Old Business
  - a. Generator/Electrical Requirements Update - None at this time
  - b. Imageworks - Web Design
  - c. BT Grant
  - d. Fire Protection Suppression System
  - e. On-Line Payments - Electronic Checks
  - f. Business Credit Card
  - g. Windsor Locks Hotel Complaint
  - h. Butler Case
  - i. Landscaping & Front Porch
  - j. Hiring of Registered Sanitarian and Part-Time Food Inspector
  - k. Parking Lot Curbing – Cost Adjustment
6. New Business
  - a. Cash Disbursements (attached)
  - b. Transfer Requests
  - c. Health Educator Program Report
  - d. BT Program Report & Job Advertisement
  - e. Cleaning Company Contract Review and Amendment
  - f. Asset Disposal Request
7. Committee Reports
  - a. Finance - Maria Whelden, Chair
  - b. Short & Long Term Planning
  - c. Capital Improvement Ad Hoc - Mary Ann Turner, Chair
  - d. Personnel Committee - Linda DeGray, Chair
8. Chairperson's Report
9. Next Regular Meeting – August 12, 2015 – NCDHD Headquarters, 31 North Main Street, Enfield, Connecticut
10. Adjournment