

# North Central District Health Department

9 Enfield - 31 North Main Street, Enfield, CT 06082 - (860) 745-0383 FAX 745-3188

9 Vernon - 375 Hartford Turnpike, Room 120, Vernon, CT 06066 - (860) 872-1501 FAX 872-1531

9 Windham - Town Hall, 979 Main Street, Willimantic, CT 06226 - (860) 465-3033 FAX 465-3032

9 Stafford -Town Hall, 1 Main Street, Stafford Springs, CT 06076 - (860) 684-5609 FAX (860) 684-1768

Board of Directors  
REGULAR MEETING  
Wednesday, August 12, 2015  
NCDHD Headquarters  
31 North Main Street  
Enfield, Connecticut  
7:00 p.m.

1. Call to Order/Determination of Quorum
2. Executive Session to discuss Matters Concerning Security Strategy, Personnel Matters, Pending or Threatened Litigation and/or Real Estate Negotiations
3. Approval of Minutes of Special Meeting of July 8, 2015
4. Communications
  - a. From the Board - Member towns wishing to raise or discuss any issue may do so at this time.
  - b. From the Public
5. Old Business
  - a. Generator/Electrical Requirements Update - None at this time
  - b. Imageworks - Web Design
  - c. Fire Protection Suppression System
  - d. On-Line Payments - Electronic Checks
  - e. Business Credit Card
  - f. Windsor Locks Hotel Complaint
  - g. Butler Case
  - h. Hiring of Registered Sanitarian and Part-Time Food Inspector
6. New Business
  - a. Cash Disbursements (attached)
  - b. Board Authorization Requests
  - c. Health Educator Report
  - d. BT Program Report
  - e. Cleaning Company Contract Review
  - f. Sewer Smoke Test
  - g. Monthly Reports – Food, Pools, Hotel/Motels, Tattoo Parlors, Temp. Events
  - h. Public Health Intern
7. Committee Reports
  - a. Finance - Maria Whelden, Chair
  - b. Short & Long Term Planning
  - c. Capital Improvement Ad Hoc - Mary Ann Turner, Chair
  - d. Personnel Committee - Linda DeGray, Chair
8. Chairperson's Report
9. Next Regular Meeting – September 9, 2015 – NCDHD Headquarters, 31 North Main Street, Enfield, Connecticut
10. Adjournment