



North Central District Health Department

- ☐ Enfield—31 North Main Street, Enfield, CT 06082 * (860) 745-0383 Fax (860) 745-3188
- ☐ Vernon—375 Hartford Turnpike, Room 120, Vernon, CT 06066 * (860) 872-1501 Fax (860) 872 1531
- ☐ Windham—Town Hall, 979 Main Street, Willimantic, CT 06226 * (860) 465-3033 Fax (860) 465-3034
- ☐ Stafford—Town Hall, 1 Main Street, Stafford Springs, CT 06076 * (860) 684-5609 Fax (860) 684-1768

Patrice A. Sulik, MPH, R.S.
Director of Health

BARBERSHOP, BEAUTY SALON, NAIL SALON PLAN REVIEW

Submit the Plan Review Fee of \$100.00 (1-6 stations) or \$200 (7+ stations) along with a copy of the floor plan information in accordance with Section 14 of the NCDHD Sanitary Code.

NAME OF FACILITY: _____

TYPE OF FACILITY: _____

NEW

REMODELED

CHANGE OF USE

LOCATION OF FACILITY: _____

OWNER: Name: _____

Address: _____

Telephone No.: _____

E-Mail Address: _____

APPLICANT OR RESPONSIBLE AGENT:

Name: _____

Address: _____

Telephone No.: _____

E-Mail Address: _____

The applicant or responsible agent is: (Check one)

Operator Contractor Architect Other (Specify _____)

Type of Facility Service: (Check one)

Barbershop

Beauty Salon

Nail Salon

Massage Parlor

Projected Service Capacity: Number of Stations: _____

Total Square Footage: _____

Applicant Signature: _____

Email Application to: applications@ncdhd.org

Date Received: _____ Fee Paid: _____



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Salon Plan Review Checklist

The following checklist is provided as a guide for information needed to obtain a permit to construct or remodel a salon:

- | | |
|---|--|
| 1. Hairdressing shop operator as defined in Section 14, NCDHD Sanitary Code | 13. Covered receptacle provided for used towels and gowns. |
| 2. Floor plan drawn to scale showing location of all equipment and facilities (see Attachment A) | 14. Fire retardant container provided for oil soaked or chemically soiled swabs, towels and linens. |
| 3. Source of water supply (public vs. private)
a. Back flow protection devices on equipment and sinks. | 15. Covered receptacle provided inside for hair droppings, paper and other waste material. |
| 4. Hot water provided at a minimum of 110°F. | 16. Exterior commercial refuse storage and disposal service provided. |
| 5. Method of sewage disposal (on-site vs. public). | 17. Adequate toilet facilities provided in accordance with Building Code requirements. Dispensed soap and paper towels provided. |
| 6. Utility sink provided for cleaning equipment | 18. Workstation chairs 54" center to center. |
| 7. Adequate hand washing facilities provided (bathrooms, private treatment rooms, work areas. | 19. Two-foot workspace provided behind each work station chair. |
| 8. Floors/walls constructed of non-porous, easily cleanable material in hair cutting, tinting and shampooing areas subject to splash. | 20. Three-foot aisles provided separate from work areas. |
| 9. Light colored carpeting with single loop pile of not more than ¼ inch in height. | 21. Nail technician workstations provided with vented manicure tables or vapor extraction systems as appropriate. |
| 10. Adequate lighting provided. | 22. Salon in residence separated from living area with a separate restroom. |
| 11. Adequate ventilation provided. Salons using solvents and/or polymers as described in NCDHD Sanitary Code, Section 14.G(1-3) shall provide adequate ventilation at the source. | 23. Commercial linen service provided or laundering done on the premises. |
| 12. Proper linen storage area provided. | 24. Shaker top containers provided for dispensing lotions and powders |

6/26/2023

**Schematic Example
for
Proper Design of Floor Plan
Barbershops, Hairdressing and Cosmetology Shops**

Diagram Xa: Work Stations back-to-back

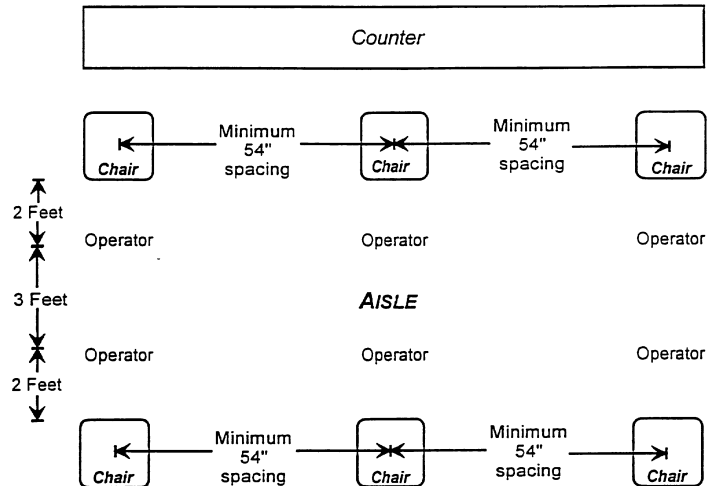


Diagram Xb: Work Station abuts wall

