



North Central District Health Department

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Salon Plan Review Checklist

The following checklist is provided as a guide for information needed to obtain a permit to construct or remodel a salon:

1. Hairdressing shop operator as defined in Section 14, NCDHD Sanitary Code
2. Floor plan drawn to scale showing location of all equipment and facilities (see Attachment A)
3. Source of water supply (public vs. private)
 - a. Back flow protection devices on equipment and sinks.
4. Hot water provided at a minimum of 110°F.
5. Method of sewage disposal (on-site vs. public).
6. Utility sink provided for cleaning equipment
7. Adequate hand washing facilities provided (bathrooms, private treatment rooms, work areas).
8. Floors/walls constructed of non-porous, easily cleanable material in hair cutting, tinting and shampooing areas subject to splash.
9. Light colored carpeting with single loop pile of not more than ¼ inch in height.
10. Adequate lighting provided.
11. Adequate ventilation provided. Salons using solvents and/or polymers as described in NCDHD Sanitary Code, Section 14.G(1-3) shall provide adequate ventilation at the source.
12. Proper linen storage area provided.
13. Covered receptacle provided for used towels and gowns.
14. Fire retardant container provided for oil soaked or chemically soiled swabs, towels and linens.
15. Covered receptacle provided inside for hair droppings, paper and other waste material.
16. Exterior commercial refuse storage and disposal service provided.
17. Adequate toilet facilities provided in accordance with Building Code requirements. Dispensed soap and paper towels provided.
18. Workstation chairs 54" center to center.
19. Two-foot workspace provided behind each work station chair.
20. Three-foot aisles provided separate from work areas.
21. Nail technician workstations provided with vented manicure tables or vapor extraction systems as appropriate.
22. Salon in residence separated from living area with a separate restroom.
23. Commercial linen service provided or laundering done on the premises.
24. Shaker top containers provided for dispensing lotions and powders

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