



# North Central District Health Department

- ☐ Enfield—31 North Main Street, Enfield, CT 06082 \* (860) 745-0383 Fax (860) 745-3188
- ☐ Vernon—375 Hartford Turnpike, Room 120, Vernon, CT 06066 \* (860) 872-1501 Fax (860) 872 1531
- ☐ Windham—Town Hall, 979 Main Street, Willimantic, CT 06226 \* (860) 465-3033 Fax (860) 465-3034
- ☐ Stafford—Town Hall, 1 Main Street, Stafford Springs, CT 06076 \* (860) 684-5609 Fax (860) 684-1768

**Patrice A. Sulik, MPH, R.S.**  
**Director of Health**

Responsibility of the owner of the property, his developer, builder or agent:

1. To protect the septic area during other site construction activity. Protect the septic area with silt fence. Do not strip the septic area. This is the responsibility of the licensed septic contractor. The septic area should not be stripped until select septic fill can be placed by the septic contractor.
2. A licensed septic installer must submit an application and fee to construct the septic system per the engineer's design plan and the approval of the NCDHD.
3. If site conditions are different than those noted on the approved site plan, or if changes occur on-site that are not on the plan, the design engineer and the Health Department must be contacted.
4. The design engineer or a surveyor must field stake the location of the septic system with elevations of the house, curtain drain, septic tank and leach field per the approved site plan.
5. If there is no public water within 200 feet of the property line, a water supply well site can be shown on the plan and approved. The well shall be located as indicated on the plan.

If possible, the well should be located no closer than 25 feet from the property boundaries to protect the well from off-site pollution.

The well water must be tested in accordance with the State of Connecticut Public Health Code requirements to determine potability. For the purpose of testing, the water **must** be collected by the testing laboratory's personnel.

6. Percolation test of the select septic fill material on-site must be conducted by the design engineer. The engineer should submit a report of the finding to the Health Department.
7. A foundation As-Built must be submitted to our office. If the foundation is the same as shown on the plot plan, a statement to that fact from the design engineer is all that is necessary.
8. Whenever it is deemed necessary, the Health Department could require that the design engineer supervise construction of a septic system and provide an engineered As-Built.
9. Any changes to a septic or well plan must be reviewed and approved by the design engineer and submitted to the Health Department for review.



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## PLAN REVIEW APPLICATION

Subdivision or Resubdivision – Two or More Lots

Septic Systems

Wells

Public Sewer

Public Water

Subdivision Name: \_\_\_\_\_

Street Location: \_\_\_\_\_

Town: \_\_\_\_\_

Number of Lots: \_\_\_\_\_

Owner/Developer Name: \_\_\_\_\_

Address: \_\_\_\_\_

E-Mail Address: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

Engineer's Name: \_\_\_\_\_

Address: \_\_\_\_\_

E-Mail Address: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

Plan Date: \_\_\_\_\_ Revision Date: \_\_\_\_\_

*Fee: \$100.00 per lot*

NO PLAN WILL BE REVIEWED UNTIL THIS APPLICATION IS FULLY COMPLETED AND SUBMITTED WITH THE CORRECT FEE.