

North Central District Health Department

Fee Schedule

Approved at Regular Meeting of Board of Directors, June 12 2024

Effective June 13, 2024

Category	Fee
Restaurants:	
Class 1	\$150.00
Class 2:	
50 seats or less	\$200.00
51 + seats	\$300.00
Class 3:	
50 seats or less	\$300.00
51 + seats	\$400.00
Class 4:	
50 seats or less	\$300.00
51 + seats	\$400.00
Caterer: Must have a licensed Base of Operation	\$200.00
Mobile Vendor: Must have a licensed Base of Operation	
FDA Class 1	\$150.00
FDA Class 2	\$200.00
FDA Class 3	\$300.00
FDA Class 4	\$400.00
Seasonal: (6 months or less from first day of annual operation) Must have a Base of Operation <i>Mobile Vendor can qualify for this with a licensed Base of Operation</i>	\$100.00
Retail Market: Under 5,000 square feet	\$200.00
5,000 square feet or more	\$400.00
Convalescent Home (Class 4)	\$400.00
Day Care Centers & Preschool Programs with Food Service License	\$400.00
Movie Theater	\$300.00
Private School	\$300.00
Other Food Service (not specified)	\$100.00
Operating without a License (in violation of District Regulations)	\$400.00
LATE FEE or Non Payment of License Renewals by October 31st	\$150.00 - \$400.00
(aligned with Licensure Fee)	
Any failed inspection will result in a reinspection fee (Effective January 1, 2018)	\$150.00 each
For Food Service Establishments that initiate their license after May 1, 2018 (within 6 months of the license renewal date), that food service establishment will be charged one-half (50%) of the annual fee.	50% of \$150.00 - \$400.00
Section 4 Compliance Inspection for New Owners	\$300.00
Food Establishment Plan Review	\$400.00
Retail Market/Deli Plan Review	\$300.00
Factory, Private Educational Institution or Corp. Facility Food Plan Review	\$400.00
Grease Interceptor Plan Review	\$200.00
Other Food Service Plan Review (not specified)	\$200.00
New Food Service Construction - Final Construction Inspection	\$100.00
Temporary Food Events (1-3 days)	\$100.00
Each additional consecutive day	\$50.00
Late Fee: Failure to submit application and fee two weeks prior to event	\$50.00
Temporary - Non Profit: (1-3 days)	

Consultation Only	\$25.00
Consultation and Inspection	\$50.00
Late Fee: Failure to submit application and fee two weeks prior to event	\$50.00
(Town and Public Schools are exempt)	
Each additional consecutive day	\$25.00
Base of Operations Inspections (if needed)	\$25.00
To encourage new community events, the Health District will charge 50% of the established fees for each vendor for a first-time event. (Health District will determine if the event is a new event.)	
For vendors that have a licensed base of operations and want to participate in multiple temporary events , the Health District will charge an annual fee of \$300.00 for Commercial/\$75.00 for Non-Profit vendors. Vendors will be reviewed one time and must maintain the same menu and could receive a multiple temporary food license for the licensing season. Multi-Temp licenses align with our Food Service Licensing season and expires October 31st.	
Farmer's Market	
1) Sale of whole, uncut produce or fruits by farm/farmer	No Charge/No Permit
2) Seasonal Permit Fee for Sampling @ Farmers Market –	
a) April to October of 180 consecutive days (season):	
Farm/farm produced/farm processed food or beverage items.	No Charge
Commercial vendor/approved licensed food or beverage item.	\$25.00
3) Seasonal Permit Fee for sale of individual portions of foods or Beverages at Farmers Market	
a) April to October or 180 consecutive days (season)	\$100.00
Commercial vendor/approved licensed food or beverage item.	
b) 90 consecutive days or less as part of season for commercial vendor	\$50.00
c) One day market event (per commercial vendor) Any vendor who would like to have one trial day at a market, may do so at no charge. The application must be submitted in the timeframe required. If the vendor chooses to participate after the trial day, they must submit the full fee prior to the next market date to do so. This will encourage new vendors to participate in our market.	No Charge
d) Farmer/farm selling food or beverage products (from an approved source) in individual portions (per farmer or farm)	\$25.00/Season
4) Guest Chef Demonstrations per individual market date:	\$25.00
Guest Chef demonstrations are to comply with Section 19-13-B42 of the CT PHC Temporary Food Service Establishments and requirements for sampling at the market. Application for Guest Chef shall be submitted at least 14 days prior to event date.	
5) Late Fee: Submittal of an application for a Farmers Market less than 14 days from the stated date of event.	\$25.00
Public or Semi-Public Swimming Pool	\$150.00
Reinspection as needed	\$200.00
Late Fee: For pools that operate year-round, a late fee is charged. Seasonal pools do not open until their fee is paid and they have a satisfactory inspection.	\$150.00
Hotels/Motels	
*20 rooms or less	\$200.00
*21 + rooms	\$400.00
Reinspection - as needed	\$400.00
Hotel/Motel New Construction/C.O. Inspection	\$400.00

Late Fee - aligned with Licensure Fee	\$200.00/\$400.00
Operating without a License (in violation of District Regulations)	\$400.00
Barber Shops, Hair Salons, Nail Salons	
Annual Licensure Fee:	
1-6 stations	\$175.00
7-12 stations	\$250.00
13+ stations	\$300.00
Reinspection (if needed):	\$125.00
Reinspection due to failed inspection	\$300.00
Plan Review Fee (new and remodeled salons)	
1-6 stations	\$100.00
7+ stations	\$200.00
New Ownership Inspection Fee	\$150.00
Late Fee or Non-Payment of License Renewals by December 31st	\$175.00-\$300.00
(aligned with Licensure Fee)	
Operating without a License (in violation of District Regulations)	\$400.00
Septic Permits:	
New	\$250.00
Repair	\$150.00
Tank Replacement	\$100.00
New or Repair - Commercial	\$300.00
New or Repair - over 2,000 gallons	\$300.00
Lot Site Investigation (soil test, percolation test)	\$200.00/lot
Repair Lot Site Investigation	\$100/repair
Retest of Lot (lots which must be retested at a later date due to design changes or test holes not in area of septic system)	\$150/lot
Individual Lot Plan Review (including lots approved through subdivision review)	\$200.00
Revised Individual Lot Plan Review	\$100.00
Subdivision Plan Review (3 or more lots)	\$100.00/lot
Subdivision Plan Review (2 lots)	\$200.00/lot
Well Only Plan Review	\$50.00
Well Drilling Permit	\$150.00
Review/Approval for Proposed Addition, Conversion or Change of Use, Pool (including B-100's)	\$50.00
Tattoo Parlor Filing Fee	\$100.00/year
Penalty Fee of \$500, plus the \$100 annual filing fee and physician's documentation, all legal costs incurred by this department shall be paid to NCDHD prior to approval to re-open	