



North Central District Health Department

- Enfield—31 North Main Street, Enfield, CT 06082 * (860) 745-0383 Fax (860) 745-3188
- Vernon—375 Hartford Turnpike, Room 120, Vernon, CT 06066 * (860) 872-1501 Fax (860) 872-1531
- Windham—Town Hall, 979 Main Street, Willimantic, CT 06226 * (860) 465-3033 Fax (860) 465-3034
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Patrice A. Sulik, MPH, R.S.
Director of Health

NORTH CENTRAL DISTRICT HEALTH DEPARTMENT
BOARD OF DIRECTORS
MINUTES OF REGULAR MEETING OF THE BOARD
Wednesday, January 10, 2024
Health District Main Headquarters
31 North Main Street
Enfield, CT 06082

Members Present: Diane Wheelock, Chair, Val Romano, Dianne Trueb, Michael DellaVolpe, James Hoyne, Ben Rodriguez and Trish Vayda.

Members Absent: Maria Whelden, Fred Journalist, Jason Walsh, Dean Gousse, Brandon Jewell, Catherine Cannon, Dawn Maselek, Victor Mathieu, William Meier and Xiomara Capo.

Also Present: Marie Pyznar, Enfield Town Council Liaison, Patrice Sulik, Director of Health and Tung Nguyen, Deputy Director.

Call to Order/Determination of Quorum: The meeting was called to order by Diane Wheelock at 6:03 PM, after a quorum was determined.

Executive Session: Ben Rodriguez made a **motion**, seconded by Val Romano, to enter Executive Session for the purpose of discussing Personnel Matters. The motion carried unanimously, and the Board entered Executive Session at 6:35 PM

The Board came out of Executive Session at 7:02 PM.

Ben Rodriguez made a **motion**, seconded by Val Romano to increase the Director of Health's current salary by 3%, retroactive to her anniversary date of January 26, 2023. The motion carried unanimously.

Ben Rodriguez made a **motion**, seconded by Val Romano to increase the Director of Health's salary by 3%, effective January 26, 2024. The motion carried unanimously.

Director of Health Update: Update of Pending Business Items – (Provided in written form by the Director to the NCDHD Board.

Action on Consent Agenda:

1. Ben Rodriguez made a **motion**, seconded by Dianne Trueb to approve the Sanitarian wage adjustments as presented.
Ben Rodriguez amended the **motion**, which was seconded by Dianne Trueb for the wage adjustment to be retroactive to January 1, 2024. The motion carried unanimously.

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2. Ben Rodriguez made a **motion**, seconded by Val Romano, to approve the proposed FY2024-2025 budget to be forwarded to public hearing at the February Regular Meeting of the Board, scheduled on February 13, 2024. The motion carried unanimously.

Committee Updates and Discussions - (Reports provided in written form for discussion - any action would follow in New Business)

1. Finance – Maria Whelden, Chair – not present
2. Short and Long-Term Planning – Ben Rodriguez, Chair-no update
3. Capital Improvements – Chair is vacant-
4. Personnel – William Meier, Chair-not present

New Business

1. None.

Adoption of Minutes

Ben Rodriguez made a **motion**, seconded by Dianne Trueb to waive the reading of the Minutes of the Regular Meeting of the NCDHD Board on December 13, 2023, and that Minutes of said meeting be approved. The motion carried unanimously.

Adjournment

There being no further business to discuss, a **motion** was made by Val Romano and seconded by Ben Rodriguez to adjourn. The motion carried unanimously, and the meeting was adjourned at 7:03 PM.

Respectfully submitted,

Patrice A. Sulik
Director of Health

Next Board Meeting: Tuesday, February 13, 2024, 6:00 PM, Vernon Conference Room, 375 Hartford Turnpike
Vernon, CT 06066