



North Central District Health Department

- Enfield—31 North Main Street, Enfield, CT 06082 * (860) 745-0383 Fax (860) 745-3188
- Vernon—375 Hartford Turnpike, Room 120, Vernon, CT 06066 * (860) 872-1501 Fax (860) 872-1531
- Windham—Town Hall, 979 Main Street, Willimantic, CT 06226 * (860) 465-3033 Fax (860) 465-3034
- Stafford—Town Hall, 1 Main Street, Stafford Springs, CT 06076 * (860) 684-5609 Fax (860) 684-1768

Patrice A. Sulik, MPH, R.S.
Director of Health

NORTH CENTRAL DISTRICT HEALTH DEPARTMENT BOARD OF DIRECTORS

MINUTES OF REGULAR MONTHLY MEETING

Wednesday, February 8, 2023

Health District Main Headquarters

31 North Main Street

Enfield, CT 06082

Immediately after Public Hearing is closed via Zoom

Members Present: Diane Wheelock, Chair, Maria Whelden, Fred Journalist, Dianne Trueb, Dean Gousse, Jason Walsh, Brandon Jewell, Dawn Maselek, Victor Mathieu, James Hoyne, Ben Rodriguez, William Meier, and Trish Vayda.

Members Absent: Michael DellaVolpe, Len Norton, and Catherine Cannon.

Also Present: Patrice Sulik, Director of Health and Tung Nguyen, Deputy Director of Health.

Call to Order/Determination of Quorum: The meeting was called to order by Diane Wheelock, Chair, immediately after the Public Hearing was closed at 6:05 PM

Executive Session: Review of Security Upgrade proposal. (this item will be addressed in person in March)

Director of Health Update: Staff is working to empty top floor of Enfield Office to prepare for construction.

Action on Consent Agenda:

1. Maria Whelden made a **motion**, seconded by Brandon Jewell to approve the Proposed Budget for FY2023-2024 for \$1,644,870, which maintains the current per capita rate of \$4.67.
The motion carried unanimously and Diane Wheelock thanked Maria Whelden and the staff for their hard work in creating the budget.

Committee Updates and Discussions - (Reports provided in written form for discussion - any action would follow in New Business)

1. Finance – Maria Whelden, Chair – Quarterly Financials-Financials were reviewed.
2. Short and Long-Term Planning – Ben Rodriguez, Chair
3. Capital Improvements – Chair is vacant
4. Personnel – William Meier, Chair

Minutes of Regular Monthly Meeting

February 8, 2023

Page 2 of 2

Identification/Adoption of Additional Agenda Items

Adoption of Minutes

Brandon Jewell made a **motion**, seconded by Dean Gousse, to waive the reading of the Minutes of the Regular Meeting of the NCDHD Board on January 11, 2023, and that Minutes of said meetings be approved. The motion carried with Trish Vayda abstaining.

Informational Items, Petitions, Communications, Correspondence, Reports, etc. Not Requiring Action

-Ben Rodriguez thanked Maria Whelden and the staff for their work on the budget.

-Jason Walsh mentioned that he would like the Board to start moving the meeting around to our various Member-Towns to be fair to everyone.

Adjournment

There being no further business to discuss, a **motion** was made by Ben Rodriguez and seconded by Dean Gousse to adjourn. The motion carried unanimously, and the meeting was adjourned at 6:13 PM.

Respectfully submitted,

Patrice A. Sulik
Director of Health

Next Board Meeting: Wednesday, March 8, 2023, 06:00 PM, location to be determined.