



# North Central District Health Department

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Patrice A. Sulik, MPH, R.S.  
Director of Health

NORTH CENTRAL DISTRICT HEALTH DEPARTMENT  
BOARD OF DIRECTORS  
**MINUTES OF REGULAR MEETING OF THE BOARD**  
**Wednesday, December 13, 2023**  
Health District Main Headquarters  
31 North Main Street  
Enfield, CT 06082

**Members Present:** Diane Wheelock, Chair, Val Romano, Fred Journalist, Dianne Trueb, Jason Walsh, Brandon Jewell, Ben Rodriguez, Bill Meier, and Xiomara Capo.

**Members Absent:** Maria Whelden, Michael DellaVolpe, Dean Gousse, Catherine Cannon, Dawn Maselek, James Hoyne, and William Meier.

**Also Present:** Marie Pyzmar, Enfield Town Council Liaison, Patrice Sulik, Director of Health and Tung Nguyen, Deputy Director.

**Call to Order/Determination of Quorum:** The meeting was called to order by Diane Wheelock, Chair, at 7:08 PM, after a quorum was determined.

**Executive Session:** Legal Matters

Brandon Jewell made a **motion**, seconded by Jason Walsh, to enter Executive Session for the purpose of discussing Legal Matters. The motion carried unanimously. Patrice Sulik and Tung Nguyen were invited to join Executive Session. The Board entered Executive Session at 7:37 PM.

The Board came out of Executive Session at 8:08 PM.

**Director of Health Update:** Update of Pending Business Items – (Provided in written form by the Director to the NCDHD Board.

Patrice told the Board that Peter Sarno, from Letterpress Arts, donated several boxes of new file folders to the Health District.

**Action on Consent Agenda:**

1. None

**Committee Updates and Discussions -** (Reports provided in written form for discussion - any action would follow in New Business)

## Minutes of Regular Meeting

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1. Finance – Maria Whelden, Chair –
2. Short and Long-Term Planning – Ben Rodriguez, Chair-
3. Capital Improvements – Chair is vacant-
4. Personnel – William Meier, Chair-

### New Business

1. Update on Proposed Budget for FY2025-The Board continued the discussion of the proposed budget for FY 2025. Some adjustments will be made for the January Regular Meeting of the Board and an additional meeting and Public Hearing will be scheduled for the end of January in order to pass the budget.

### Adoption of Minutes

Ben Rodriguez made a **motion**, seconded by Brandon Jewell, to waive the reading of the Minutes of the Regular Meeting of the NCDHD Board on November 8, 2023, and that Minutes of said meeting be approved. The motion carried with Val Romano abstaining.

### Adjournment

There being no further business to discuss, a **motion** was made by Brandon Jewell and seconded by Fred Journalist to adjourn. The motion carried unanimously, and the meeting was adjourned at 8:09 PM.

Respectfully submitted,

Patrice A. Sulik  
Director of Health

**Next Board Meeting:** Wednesday, January 10, 2024, 6:00 PM, Enfield Office, 31 North Main St, Enfield.