



# North Central District Health Department

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- Vernon—375 Hartford Turnpike, Room 120, Vernon, CT 06066 \* (860) 872-1501 Fax (860) 872-1531
- Windham—Town Hall, 979 Main Street, Willimantic, CT 06226 \* (860) 465-3033 Fax (860) 465-3034
- Stafford—Town Hall, 1 Main Street, Stafford Springs, CT 06076 \* (860) 684-5609 Fax (860) 684-1768

Patrice A. Sulik, MPH, R.S.  
Director of Health

## AGENDA

NORTH CENTRAL DISTRICT HEALTH DEPARTMENT

Special Meeting

Zoom Meeting

<https://us06web.zoom.us/j/83314126385?pwd=b1RSUhlwelf0WE1ZMFpwdE5KWjdjQT09>

Meeting ID: 833 1412 6385

Passcode: 527410

1-929-205-6099 US (New York)

Wednesday, June 16, 2021

6:00 PM

- A. **Call to Order/Determination of Quorum**
- B. **Executive Session** Legal Matters
- C. **Public Hearing** None
- D. **Chairman's Report** Discussion regarding resuming in-person meetings.
- E. **Director of Health**

Monthly Report Review and Update of Pending Business Items – (Provided in written form by the Director to the NCDHD Board. Discussion and clarification – no action required at this time). Focus on COVID response. **Attachment 1, 2 & 3**

- F. **Action on Consent Agenda** – Items requiring routine approval.
  - 1. **Motion:** Resolution to certify Patrice A. Sulik is the Director of Health of the North Central District Health Department, Enfield, CT 06082, and that as of June 16, 2021, is authorized to sign all contracts and amendments thereof on behalf of said organization. **Attachment 4**
- G. **Committee Updates and Discussion** – (reports provided in written form for discussion - any action would follow in New Business)
  - 1. Finance – Maria Whelden, Chair - Review of Financials **Attachment 5**
  - 2. Short and Long-Term Planning – Ben Rodriguez, Chair
  - 3. Capital Improvements – Chair is vacant
  - 4. Personnel – William Meier, Chair

H. **New Business**

1. Presentation of maximum guarantee pricing for renovation of Headquarters by John Petronella and Dave Pyers from Enfield Builders.
2. **Motion:** The NCDHD Board of Directors approves the Proposed Budget Transfer Request as presented. **Attachment 6**
3. Review of internal budget adjustment.
4. Discussion of unused employee vacation time.
5. **Motion:** The NCDHD Board votes to contract with (selected plan) for dental insurance for the 2021-2022 fiscal year. **Attachment 7**

I. **Identification/Adoption of Additional Agenda Item**

J. **Adoption of Minutes**

The NCDHD Board of Directors waives the reading of the Minutes of the Special Meeting of the NCDHD Board on April 28, 2021, and that Minutes of said meeting be approved.

**Attachment 8**

K. **Informational Items, Petitions, Communications, Correspondence, Reports, etc. Not Requiring Action**

L. **Adjournment**

**Next Board Meeting:** Wednesday, August 11, 2021, Location TBD