



North Central District Health Department

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- ☐ Vernon—375 Hartford Turnpike, Room 120, Vernon, CT 06066 * (860) 872-1501 Fax (860) 872-1531
- ☐ Windham—Town Hall, 979 Main Street, Willimantic, CT 06226 * (860) 465-3033 Fax (860) 465-3034
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Patrice A. Sulik, MPH, R.S.
Director of Health

AGENDA

NORTH CENTRAL DISTRICT HEALTH DEPARTMENT

Regular Meeting of the Board

Wednesday, November 9, 2022

Health District Main Headquarters

31 North Main Street

Enfield, CT 06082

6:00 PM

A. **Call to Order/Determination of Quorum**

B. **Executive Session**

C. **Chairman's Report**

D. **Director of Health**

Update of Pending Business Items – (Provided in written form by the Director to the NCDHD Board. Discussion and clarification – no action required at this time). **Attachment 1**

E. **Action on Consent Agenda**

1. The NCDHD Board moves to approve the updated job description for the Bookkeeping position. **Attachment 2**
2. The NCDHD Board moves to approve posting the position immediately to allow for an overlap training period effective December 15th to prepare for Bookkeeper's retirement.
3. The NCDHD Board moves to transfer the remaining \$57,273.00 from the Capital Expense Account to the Building and Leasehold Improvements Account.

F. **Committee Updates and Discussion** – (Reports provided in written form for discussion - any action would follow in New Business)

1. Finance – Maria Whelden, Chair – Quarterly Financials **Attachment 3**
2. Short and Long – Term Planning – Ben Rodriguez, Chair
3. Capital Improvements – Chair is vacant
4. Personnel – William Meier, Chair

G. **New Business**

1. Discussion of two (2) positions and wages for Opioid Abuse Grant. **Attachment 4**
2. Concerns with transition of Mass Mutual to EMPOWER.

H. **Identification/Adoption of Additional Agenda Items**

I. **Informational Items**

J. **Adoption of Minutes**

The NCDHD Board of Directors waives the reading of the Minutes of the Regular Meeting of the NCDHD Board on October 12, 2022, and that Minutes of said meeting be approved. **Attachment 5**

K. **Informational Items, Petitions, Communications, Correspondence, Reports, etc. Not Requiring Action**

L. **Adjournment**

Next Board Meeting: Wednesday, December 14, 2022, 6:00 PM, Enfield Office, 31 North Main Street, Enfield.