



North Central District Health Department

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- ☐ Vernon—375 Hartford Turnpike, Room 120, Vernon, CT 06066 * (860) 872-1501 Fax (860) 872-1531
- ☐ Windham—Town Hall, 979 Main Street, Willimantic, CT 06226 * (860) 465-3033 Fax (860) 465-3034
- ☐ Stafford—Town Hall, 1 Main Street, Stafford Springs, CT 06076 * (860) 684-5609 Fax (860) 684-1768

Patrice A. Sulik, MPH, R.S.
Director of Health

AGENDA

NORTH CENTRAL DISTRICT HEALTH DEPARTMENT

Special Meeting

Teleconference

Call In Number: 605-313-6220

Access Code: 229585

Wednesday, May 13, 2020

5:00 PM

A. **Call to Order/Determination of Quorum**

B. **Executive Session** N/A

C. **Public Hearing** N/A

D. **Chairman's Report**

E. **Director of Health**

Monthly Report Review and Update of Pending Business Items – Provided in written form by the Director to the NCDHD Board. Discussion and clarification – no action required at this time.

[Attachments 1 & 2](#)

F. **Action on Consent Agenda** – Items requiring routine approval

G. **Committee Updates and Discussion** – (reports provided in written form for discussion - any action would follow in New Business)

1. Finance – Maria Whelden, Chair [Attachment 4](#)
2. Short and Long-Term Planning – Ben Rodriguez, Chair
3. Capital Improvements – Shannon Grant, Chair
4. Personnel – William Meier, Chair

H. **New Business**

1. **Motion**: The NCDHD Board of Directors to approve filling the Sanitarian I position with a Sanitarian II, acknowledging that there may need to be a budget transfer for FY 20-21 to cover the additional costs.

2. **Motion**: The NCDHD Board of Directors to allow staff to carry over remaining paid time off in excess of the 1 week currently allowed for carryover (not including sick time), to the 2020-2021 fiscal year due to limitations in utilizing the time due to COVID-19. The additional time carried over must be used by December 31, 2020. **Attachment 6**
3. Discussion of vehicle replacement.

I. **Identification/Adoption of Additional Agenda Items**

J. **Informational Items**

K. **Adoption of Minutes**

Minutes of the Regular Meeting of the NCDHD Board on March 11, 2020, to be provided in the future.

L. **Informational Items, Petitions, Communications, Correspondence, Reports, etc. Not Requiring Action**

M. **Adjournment**

Next Board Meeting: Wednesday, June 10, 2020 - Location to be determined