



North Central District Health Department

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Salon Plan Review Checklist

The following checklist is provided as a guide for information needed to obtain a permit to construct or remodel a salon:

1. Hairdressing shop operator with 2+ years of experience as a licensed cosmetologist.
2. Floor plan drawn to scale showing location of all equipment and facilities.
3. Source of water supply (public versus private).
4. Hot water provided at a minimum 110°F
5. Method of sewage disposal (on-site versus public)
6. Utility sink provided for cleaning equipment
7. Adequate hand washing facilities provided (bathrooms, private treatment rooms, work areas)
8. Floors/walls constructed of non-porous, easily cleanable material in hair cutting, tinting 311d shampooing areas and other areas subject to splash
9. Light colored carpeting with single loop pile of not more than one-fourth (1/4") inch in height
10. Adequate lighting provided
11. Adequate ventilation provided. Salons using solvents and/or polymers as described in CCHD Sanitary Code, Section 5.12.0(3) shall provide adequate ventilation at the source.
12. Proper linen storage area provided.
13. Covered receptacle provided for used towels and gowns
14. Fire retardant container provided for oil soaked or chemically soiled swabs, towels and linens
15. Covered receptacle provided inside for hair droppings, paper and other waste material
16. Exterior commercial refuse storage and disposal service provided
17. Adequate toilet facilities provided in accordance with Building Code requirements. Dispensed soap and paper towels provided.
18. Work station chairs 54" center to center
19. Two (2') foot workspace provided behind each work station chair
20. Three (3') foot aisle provided separate from work areas
21. Nail technician work stations provided with vented manicure tables or vapor extraction systems as appropriate
22. Salon in residence separated from living area
23. Commercial linen service provided or laundering done on the premises
24. Shaker top containers provided for dispensing lotions and powders.