



North Central District Health Department

- ☐ Enfield—31 North Main Street, Enfield, CT 06082 * (860) 745-0383 Fax (860) 745-3188
- ☐ Vernon—375 Hartford Turnpike, Room 120, Vernon, CT 06066 * (860) 872-1501 Fax (860) 872 1531
- ☐ Windham—Town Hall, 979 Main Street, Willimantic, CT 06226 * (860) 465-3033 Fax (860) 465-3034
- ☐ Stafford—Town Hall, 1 Main Street, Stafford Springs, CT 06076 * (860) 684-5609 Fax (860) 684-1768

Patrice A. Sulik, MPH, R.S.
Director of Health

Job Description Registered Sanitarian

Summary:

This position is a full-time position for 37.50 hours per week. The Sanitarian is responsible for diversified work involving the application of the full range of environmental health activities of a local health department, including maintaining required CEU's for certifications, continuing to gain expertise in one or more program areas and assisting in mentoring less experienced staff members. This position will report to the Director of Environmental Services or his/her designee.

Duties & Responsibilities (Illustrative):

- Enforcement of the Connecticut Public Health Code, Connecticut General Statutes and North Central Health Department Sanitary Code.
- Inspects sites for proposed sewage disposal systems. Conducts soil surveys and percolation tests. Reviews plans for proposed systems and inspects installations.
- Investigates public health nuisance complaints and housing complaints.
- Inspects the full range of food service establishments licensed by the department. Investigates complaints of food-borne illness.
- Inspects public swimming pools and bathing areas. Inspects daycare facilities.
- Inspects cosmetology establishments. Conducts lead inspections and follow-up.
- Reviews plans for food service establishments and cosmetology establishments.
- Performs other duties as required and assigned by the Director of Health or the Director of Environmental Services.
- Prepares written reports containing findings, analyses, conclusions, and corrective recommendations.
- Participates in public health preparedness training and participate in preparedness drills and exercises as assigned, with the understanding that the assigned role in a drill or actual emergency may differ from typical day-to-day responsibilities.
- Evening and weekend work will be required as well as occasional off-hour availability for emergencies.

Knowledge, Skills and Abilities:

- Excellent written and verbal communication skills
- Ability to work independently
- Good observational skills with specific capacity for detail

Education and/or Experience:

- Bachelor's degree in public health, environmental health or science, biology, or the natural sciences. An individual who has been certified to conduct food service inspections by the State of Connecticut prior to the requirement for a Bachelor's Degree may be considered if it is found that the individual has a combination of education and current experience that is deemed to be sufficient.

Job Description
Registered Sanitarian
Page 2 of 2

- Current certification to conduct Food Service Inspections in the State of Connecticut.
- Certified for Phase I and II, subsurface sewage disposal systems in the State of Connecticut.
- Current Registered Sanitarian in the State of Connecticut.
- Must have and maintain a valid driver's license.
- Applicant must have a minimum of two (2) years of experience working for a local health department.
- Additional training will be provided by this department and the State of Connecticut.

Salary and Benefits:

- Salary commensurate with experience and full-time benefits.

Apply:

- Eligible candidates should submit their resume / cover letter to: psulik@ncdhd.org

The North Central Health District is an Affirmative Action/Equal Opportunity Employer.