



# North Central District Health Department

- Enfield—31 North Main Street, Enfield, CT 06082 \* (860) 745-0383 Fax (860) 745-3188
- Vernon—375 Hartford Turnpike, Room 120, Vernon, CT 06066 \* (860) 872-1501 Fax (860) 872 1531
- Windham—Town Hall, 979 Main Street, Willimantic, CT 06226 \* (860) 465-3033 Fax (860) 465-3034
- Stafford—Town Hall, 1 Main Street, Stafford Springs, CT 06076 \* (860) 684-5609 Fax (860) 684-1768

Patrice A. Sulik, MPH, R.S.  
Director of Health

## Job Description

### Full-Time Sanitarian

#### Definition

This is an hourly position for 37.5 hours per week. This position will be responsible for the range of Sanitarian duties; an individual with 2+ years of experience is preferred.

#### Supervision Required

The Sanitarian would be under the direct supervision of the Director of Environmental Services or his/her designee. The supervisor issues instructions to the employee regarding work assignments and reviews work for its suitability.

#### Specific Responsibilities (Illustrative Only)

Enforcement of the Connecticut Public Health Code, Connecticut General Statutes and North Central Health Department Sanitary Code.

Inspects sites for proposed sewage disposal systems. Conducts soil surveys and percolation tests.

Reviews plans for proposed systems and inspects installations.

Investigates public health nuisance complaints and housing complaints.

Inspects the full range of food service establishments licensed by the department. Investigates complaints of food-borne illness.

Inspects public swimming pools and bathing areas.

Inspects daycare facilities.

Inspects cosmetology establishments.

Conducts lead inspections and follow-up.

Reviews plans for food service establishments and cosmetology establishments.

Performs other duties as required and assigned by the Director of Health or the Director of Environmental Services.

Prepares written reports containing findings, analyses, conclusions and corrective recommendations.

Participates in public health preparedness training and participate in preparedness drills and exercises as assigned, with the understanding that the assigned role in a drill or actual emergency may differ from typical day-to-day responsibilities.

Evening and weekend work will be required as well as occasional off-hour availability for emergencies.

### Personal Attributes

Professional appearance and an ability to relate well and work collaboratively with colleagues, external partners and the public. The ideal candidate will be enthusiastic about public health and eager to contribute to the team. Excellent written and verbal communication skills are a must. The ability to work independently is important as well as having good observational skills with specific capacity for detail.

### Minimum Qualifications

- Bachelor's degree in public health, environmental health or science, biology or the natural sciences. An individual who has been certified to conduct food service inspections by the State of Connecticut prior to the requirement for a Bachelor's Degree may be considered if it is found that the individual has a combination of education and current experience that is deemed to be sufficient.
- Current Certification as Food Inspector in the State of Connecticut preferred.
- Current Registered Sanitarian in the State of Connecticut preferred, not required.
- Must have and maintain a valid driver's license.

### Salary

Salary commensurate with experience. This position includes benefits.

Revision for FT 2/13/18