



# North Central District Health Department

- ☐ Enfield—31 North Main Street, Enfield, CT 06082 \* (860) 745-0383 Fax (860) 745-3188
- ☐ Vernon—375 Hartford Turnpike, Room 120, Vernon, CT 06066 \* (860) 872-1501 Fax (860) 872 1531
- ☐ Windham—Town Hall, 979 Main Street, Willimantic, CT 06226 \* (860) 465-3033 Fax (860) 465-3034
- ☐ Stafford—Town Hall, 1 Main Street, Stafford Springs, CT 06076 \* (860) 684-5609 Fax (860) 684-1768

Patrice A. Sulik, MPH, R.S.  
Director of Health

## Job Description Sanitarian, COVID-19 Focus

### **Summary:**

This is a full-time, grant funded hourly position for 37.50 hours per week. The Sanitarian will be responsible for a range of sanitarian duties with an emphasis on management of COVID-19 guidance and compliance. This position will report to the Director of Environmental Services or his/her designee.

### **Duties & Responsibilities (Illustrative):**

- Enforcement of the Connecticut Public Health Code, Connecticut General Statutes and North Central Health Department Sanitary Code.
- Activities will be focused on education and gaining compliance with COVID-19 directives in regulated establishments.
- Inspects the full range of food service establishments licensed by the department. Investigates complaints of food-borne illness.
- Inspects public swimming pools and bathing areas.
- Inspects daycare facilities.
- Inspects cosmetology establishments.
- Conducts lead inspections and follow-up.
- Reviews plans for food service establishments and cosmetology establishments.
- Performs other duties as required and assigned by the Director of Health or the Director of Environmental Services.
- Prepares written reports containing findings, analyses, conclusions, and corrective recommendations.
- Participates in public health preparedness training and participate in preparedness drills and exercises as assigned, with the understanding that the assigned role in a drill or actual emergency may differ from typical day-to-day responsibilities.
- Evening and weekend work will be required as well as occasional off-hour availability for emergencies.

### **Knowledge, Skills and Abilities:**

- Excellent written and verbal communication skills
- Ability to work independently
- Good observational skills with specific capacity for detail

### **Education and/or Experience:**

- Bachelor's degree in public health, environmental health or science, biology, or the natural sciences. An individual who has been certified to conduct food service inspections by the State of Connecticut prior to the requirement for a Bachelor's Degree may be considered if it is found that the individual has a combination of education and current experience that is deemed to be sufficient.
- Current CT lead inspector certification preferred.
- Current Registered Sanitarian in the State of Connecticut preferred.

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\* SERVING: EAST WINDSOR \* ELLINGTON \* ENFIELD \* STAFFORD \* SUFFIELD \* VERNON \* WINDHAM \* WINDSOR LOCKS

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- Valid Driver's License

**Salary and Benefits:**

- Salary commensurate with experience and full-time benefits.

**The North Central District Health Department is an Affirmative Action/Equal Opportunity Employer.**