



North Central District Health Department

- ☐ Enfield—31 North Main Street, Enfield, CT 06082 * (860) 745-0383 Fax (860) 745-3188
- ☐ Vernon—375 Hartford Turnpike, Room 120, Vernon, CT 06066 * (860) 872-1501 Fax (860) 872-1531
- ☐ Windham—Town Hall, 979 Main Street, Willimantic, CT 06226 * (860) 465-3033 Fax (860) 465-3034
- ☐ Stafford—Town Hall, 1 Main Street, Stafford Springs, CT 06076 * (860) 684-5609 Fax (860) 684-1768

Patrice A. Sulik, MPH, R.S.
Director of Health

NORTH CENTRAL DISTRICT HEALTH DEPARTMENT
BOARD OF DIRECTORS
MINUTES OF SPECIAL MEETING
Wednesday, July 13, 2022
Health District Main Headquarters
31 North Main Street
Enfield, CT 06082
6:00 PM

Members Present: Diane Wheelock, Chair, Maria Whelden, Catherine Cannon, Jason Walsh, Brandon Jewell, Michael DellaVolpe, Ben Rodriguez, James Hoyne, and Fred Journalist.

Members Absent: Dianne Trueb, William Meier, Len Norton, Trish Vayda, Dawn Maselek, Victor Mathieu, Matt Maynard, Christiane Abraham, and Dean Gousse.

Also Present: Patrice Sulik, Director of Health and Tung Nguyen, Deputy Director of Health

Call to Order/Determination of Quorum: The meeting was called to order by Diane Wheelock, Chair, at 6:05 PM, after a quorum was determined.

Executive Session-None

Chairman's Report: Phase 2-Construction Discussion

Director of Health Update: Update of Pending Business Items – (Provided in written form by the Director to the NCDHD Board. Discussion and clarification – no action required at this time). This included an update on COVID-19 and Monkeypox from Deputy Director, Tung Nguyen.

Action on Consent Agenda

1. Jason Walsh, made a **motion**, seconded by Brandon Jewell to approve the purchase of the flip-top mobile tables for the Conference Room. The motion carried unanimously.
2. Brandon Jewell made a **motion**, seconded by Fred Journalist, to agree to fund the amended renovations to the upper level of 31 N. Main Street as presented, in an amount not to exceed \$500,000. The motion carried unanimously.

Committee Updates and Discussions – (Reports provided in written form for discussion - any action would follow in New Business)

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1. Finance – Maria Whelden, Chair-Maria stated that she reached out to legislators about potential grants to assist with the renovation costs.
2. Short and Long-Term Planning – Ben Rodriguez, Chair
3. Capital Improvements – Chair is vacant
4. Personnel – William Meier, Chair

New Business

1. Dental insurance renewal.
Brandon Jewell made a **motion**, seconded by Ben Rodriguez, to continue the Health District's contract for dental insurance with Anthem which includes no increase. The motion carried with Walsh abstaining.
2. Disposition of old furniture. The process for furniture disposition was discussed.

Identification/Adoption of Additional Agenda Items -None

Informational Items-None

Adoption of Minutes

Maria Whelden made a **motion**, seconded by Brandon Jewell, to waive the reading of the Minutes of the Regular Meeting of the NCDHD Board on May 11, 2022, and that Minutes of said meetings be approved. The motion carried with Journalist and Rodriguez abstaining.

Informational Items, Petitions, Communications, Correspondence, Reports, etc. Not Requiring Action-None

Adjournment

There being no further business to discuss, a **motion** was made by Brandon Jewell and seconded by Ben Rodriguez to adjourn. The motion carried unanimously, and the meeting was adjourned at 7:37 PM.

Respectfully submitted,

Patrice A. Sulik
Director of Health

Next Board Meeting: Wednesday, August 10, 2022, 6:00 PM, Enfield Office